

# Role Profile

## Facilities Team Cleaner



<b>JOB TITLE:</b>	Facilities Team Cleaner – Afternoon and morning bank	<b>SALARY:</b>	London Real Living Wage currently £13.85 an hour
<b>REPORTING TO:</b>	Business Operations Manager Facilities Manager	<b>HOLIDAYS:</b>	34 days including bank holidays and a day off on your birthday – Pro Rata
<b>LOCATION:</b>	Future Youth Zone, 201-225 Porters Avenue, Dagenham, RM9 5YX	<b>HOURS:</b>	9 permanent hours, Monday 6am – 9am, Friday 6am – 9am, Saturday 6am – 9am
<b>THE PERSON:</b>	The successful candidate will be a diligent and experienced cleaner with knowledge of COSH (training provided if necessary) and structured cleaning routines. You will cover 3 afternoon shifts (as detailed above) on a weekly basis and be willing to take early morning shifts to cover holidays and sickness. Future is a large building with many rooms and 2 large sports halls, which must be cleaned to the highest standards on a daily and sometimes twice daily basis. Would you like to be part of the amazing team at Future Youth Zone and help to shape the future of young people in Dagenham? Come and join the team!		
<b>KEY RELATIONSHIPS:</b>	Facilities Officer, Business Operations Manager, Young people and delivery staff.		
<b>KEY DATES:</b>	Please complete an application to apply for the position on, which can be found in the vacancies section on the Future Youth Zone website.		

**Application closing date: 28<sup>th</sup> July 2025 midday**

To apply please complete the sessional application form, which can be found on our website and send it to [recruitment@futureyouthzone.org](mailto:recruitment@futureyouthzone.org)

**Future Youth Zone is committed to safeguarding and promoting the welfare of children, young people and vulnerable groups. This post is subject to an enhanced DBS check. Pre-employment checks will be required for this role.**

#### **JOB PURPOSE:**

To diligently clean Future youth zone and ensure the building is maintained to the highest cleanliness standards for staff and young people alike. To work as a team and support colleagues. To help to cover holidays and sickness absence as and when required, as well as committing to 3 afternoon shifts per week, as detailed above. To take pleasure in ensuring we provide a safe and clean environment for the young people that will shape the future of Barking and Dagenham.

#### **CONTEXT OF THE POST:**

Future was the first Youth Zone in London opened by the national charity, OnSide in Spring 2019. Future, like all OnSide Youth Zones, exists to give young people, particularly those who are disadvantaged, somewhere to go, something to do and someone to talk to. Each Youth Zone is open 7 days a week, at weekends and during school holidays, with the purpose of supporting young people to become happy, healthy and successful adults.

The Youth Zone supports young people like [Monique, Owen and Bola](#) to grow and develop.

## DUTIES AND RESPONSIBILITIES

- To be responsible for cleaning areas of Future Youth Zone as allocated by the Facilities Officer or other appropriate manager
- To perform various cleaning activities including cleaning toilets, sanitary fittings and surrounds; spot cleaning of spillages; wiping furniture, ledges, pipes, paintwork, doors and polishing door and balcony glass; emptying and cleaning bins; mopping and spray cleaning hard floor surfaces, including using floor cleaning equipment such as a Karcher; floor polishing; wiping, polishing and straightening furniture; replenishing supplies in toilets; and moving items of furniture and equipment
- To operate cleaning machinery for cleaning soft and hard surfaces, such as vacuum cleaners and polishers
- To follow building opening and closing procedures
- To report any emergency maintenance problems, including toilets and other water fixtures, or hazards immediately to the Facilities Officer or other appropriate manager
- Carry out any other reasonable duties as requested by management
- Be a role model for young people and present a positive “can do” attitude.
- Take personal responsibility for own actions.
- Commit to a culture of continuous improvement.
- Work within the performance framework of Future Youth Zone and OnSide.
- Represent Future Youth Zone positively and effectively in all dealings with internal colleagues, and external partners.
- To be alert to issues of safeguarding and child protection, ensuring the welfare and safety of Youth Zone members is promoted and safeguarded, and to report any child protection concerns to the designated Child Protection Officers using the safeguarding policies, procedures and practice (training to be provided).
- To assist with any promotional activities and visits that take place at the Youth Zone.
- To adhere to Future Youth Zone policies at all times, with particular reference to Health and Safety, Safeguarding and Equal Opportunities

## Person Specification

Applicants must demonstrate in their application form that they currently have the experience and use the skills outlined below or have used them previously in employment, education, training, volunteering etc.

## Person Specification

<b>Selection Criteria*</b> A = Application Form I = Interview T = Test/Personality Profile	<b>Essential or Desirable</b>	<b>Method of Assessment</b>
<b>Experience</b>		
Previous Cleaning Experience	Essential	A & I
Previous use of Cleaning Equipment	Essential	A & I
<b>Skills</b>		
Ability to communicate clearly and follow instructions	Essential	A & I
Ability to prioritise work and manage time effectively	Desirable	A & I
Ability to reach, bend, stoop and kneel	Desirable	A & I
Ability to work on own initiative and as part of a team	Essential	A & I
Ability to communicate with a wide range of people and relate well to young people	Essential	A & I
Ability to organise tasks and priorities work	Essential	A & I
<b>Knowledge</b>		
Knowledge of health and safety issues relating to cleaning	Desirable	A & I
<b>Special Requirements</b>		
A willingness to cover events, staff holidays and staff absence as bank	Essential	A & I
A willingness to work unsociable hours including early mornings and weekend afternoons	Essential	A & I

\*Selection criteria for guidance only, alternative methods may be used to assist the selection process

## THE OTHER BITS...

The strength of the OnSide Network of Youth Zone is the diversity of its people, we place huge value on different people doing things in different ways and we welcome applications from what might be considered non-traditional backgrounds. The one thing we all have in common is our desire to raise the aspirations of young people across the country.

For information regarding how Future Youth Zone and OnSide Youth Zones process your data, please visit [www.futureyouthzone.org/privacy-policy/](http://www.futureyouthzone.org/privacy-policy/)

## OUR VALUES AND STAFF BENEFITS:



**EXCELLENCE**



**AMBITION**

